

**MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
WORK SESSION
Wednesday, December 3, 2014 at 7 PM**

A work session of the Board of Trustees of the Incorporated Village of Head-of-the-Harbor was held on Wednesday, December 3, 2014 at 7 PM at the Village Hall located at 500 North Country Rd., St. James, NY 11780. Those present were the following members Mayor Douglas A. Dahlgard, Deputy Mayor White, Trustees Judith C. Ogden, and L. Gordon Van Vechten. Slightly later arrival Trustee Jeffrey D. Fischer at 7:28 PM. Also in attendance Village Clerk Margaret O'Keefe and Village Treasurer Patricia Mulderig. Discussion items included:

- Telephone and Radio Communications. No action taken.
- Purchasing policy. Update to be reviewed at December 17, 2014 7 PM meeting.
- Insurance Review. No action taken.
- Village Code Updates. No action taken.
- Generator Maintenance Agreement. No action taken.
- Benefits Policy. No action taken.
- Preliminary budget discussion. No action taken.

It was, upon motion by Trustee White, second by Mayor Dahlgard, and unanimously adopted, to move to executive session to discuss personnel. No action taken. It was, upon motion by Mayor Dahlgard, second by Trustee Daniel White, and unanimously adopted, to move to public session.

There being no other matters to be brought before the Board; it was, upon motion by Trustee White, second by Trustee Van Vechten and unanimously adopted, to adjourn the meeting at 10:28 PM.

Respectfully Submitted,

Margaret O'Keefe
Village Clerk